



Date Job Received:

Job Number:

(WRC Use Only)

WRC Administration

Item Examined : (Repaired , Not Repairable , Parts Required , Advice Only)

Date Owner Contacted For Item Pick Up

Other Follow Up Notes:

Woodend Repair Café Requested Work Form

Description Of The Item Requiring Repair

What Is The Problem?

Owner Contact Details

Name:

Mobile Phone or Email Address:

Owner Agreement

I agree to the house rules detailed on the reverse of this page, and I also agree that;

- Woodend Repair Café repairers may use the above contact details to contact me to discuss the repair
- The Woodend Repair Café does not guarantee it can repair the item(s) described above, or that after any completed repair, the item(s) will not fail again in the future
- In attempting the repair, it is quite possible that the item(s) will be badly damaged, or its (their) function partly or completely lost. I accept this risk, and will not expect any compensation from the Woodend Repair Café for any losses I may sustain
- If new parts are required, I will obtain them at my own cost
- All risk in the repair, and in the use of the item(s) after repair remains with me
- I authorise the Woodend Repair Café to dispose of this item 28 days (with no compensation to me) after I have been informed that the item is ready for pick up
- The offered repair service is completely free. Any donations made by me are completely voluntary on my part

(Drop Off) Signed & Dated:

I have picked up the item(s) described above

(Pick Up) Signed & Dated:

House Rules

- The work carried out in the Repair Café is performed free of charge on a voluntary basis by the repair experts at hand
- A voluntary donation is greatly appreciated
- Visitors carry out the repairs themselves whenever possible, but repair experts on site can help if necessary
- The fact that the repairs are being performed by unpaid volunteers reflects the allocation of risks and limitation of liability: neither the organisers of the Repair Café nor the repair experts are liable for any loss that may result from advice or instructions concerning repairs, for the loss of items handed over for repair, for indirect or consequential loss or for any other kind of loss resulting from work performed in the Repair Café. The limitations set forth in these house rules shall not apply to claims declared justified on the basis of liability arising by virtue of applicable consumer protection legislation which cannot be lawfully superseded
- Any use of new materials will be paid for separately
- Visitors offering broken items for repair do so at their own risk
- Experts making repairs offer no guarantee for the repairs carried out with their help and are not liable if objects that are repaired in the Repair Café turn out not to work properly at home.
- Repair experts are entitled to refuse to repair certain objects
- Repair experts are not obliged to reassemble disassembled appliances that cannot be repaired.
- Visitors to Repair Café are solely responsible for the tidy removal of broken objects that could not be repaired
- To cut down on unnecessary waiting times during busy periods, a maximum of ONE broken item per person will be examined. The visitor will join the back of the queue if there is a second item for repair
- Children need to be supervised at all times
- Dogs, with the exception of assistance dogs, are not allowed inside the Undercroft at the Repair Café

Photo Release Permission (If Required)

I give consent for the Woodend Repair Café under the auspices of Woodend Neighbourhood House to use my picture/my image to be filmed for the purpose of the intended production. I also give my permission for my picture/my filmed image to be used in any promotional material that relates to the publicity of the production. I understand that the photographs and films may be distributed on the Internet through social media such as YouTube and Facebook. I understand that once material has been published on the internet, Woodend Neighbourhood House has no control over its subsequent use and disclosure.

I give my permission for my photo/ video recording to be used and reproduced without being entitled to remuneration or compensation.

I (print name)

give permission for my picture/voice recording to be used and produced as above.

Signed

Repair Description/Notes:

Repair Statistics:

Repaired By: Item Weight: kg

Type: Sharpening, Fabric, Electrical, Electronic, Mechanical, General

Time To Repair: Minutes

If a 240v appliance, was an electrical safety test completed after repair? Yes/No

If No, reason for not testing: